

Application for Heart of Oregon Corps Stewardship Program

P.O. Box 279 * Bend, Oregon 97709

Phone (541) 633-7834

No specific experience is required for a position with Heart of Oregon Corps (HOC). Your application is the first, and often the only opportunity for you to say, "I can do this work; I really want this position." It's always a good idea to make a rough draft first, then proof read it for spelling and grammar. Or, ask a friend, parent, or teacher to proofread it for you. Remember, when writing the final copy do not fill out the application in pencil; always fill out an application like this in pen. Agencies, like HOC, look for people who follow instructions, complete their own application neatly, and put some real effort into the task by answering every question using complete sentences.

Name: _____ Date: _____

Mailing Address: _____
Address city state zip

Physical Address (if different): _____
Address city state zip

County: _____ Gender: _____

Phone Number(s): _____
Home Cell Other

Grade in school: ___ Total Credits: ___ Last school attended: _____ Dropped out? ___

Age: _____ Date of Birth: _____ Social Security Number: _____

How did you find out about Heart of Oregon Corps? (Check all that apply)

Newspaper Friend Parent Counselor Teacher Social Worker Other

1. Background:

Do you have work experience (either paid or unpaid) yes ___ no ___

Have you ever been involved with the criminal justice system? yes ___ no ___

If you answered yes, please explain briefly on a separate sheet.

Positive answers do not always block an applicant from a position with the Corps.

2. Are you willing or able to:

Lift up to 35 pounds? yes ___ no ___

Work on projects that require attention to detail? yes ___ no ___

Use safety equipment correctly? yes ___ no ___

Operate tools safely? yes ___ no ___

3. Limitations:

Do you have any physical conditions or limitations that may affect your ability to do this work? yes ___ no ___

If yes, what can be done to work with those limitations? Please explain

Narrative Questions

4. Name 3 or more accomplishments you would like to reach in the next few years.

5. What is your greatest accomplishment so far? Why is this important to you?

6. Why do you want to work for Heart of Oregon Corps?

7. Why should Heart of Oregon Corps hire you?

8. Attach a letter of recommendation from someone (who is not a relative and does not live with you) who can speak about your ability to work and follow directions. Resumes are not required and are not be used as a substitute for this application. You may, however, provide a resume and attach it to the end of the application.

I have read the attached information about Heart of Oregon Corps (HOC) and understand that this position will involve hard work and working as a member of a team. Oregon State Law prohibits the use or possession of tobacco products by anyone under the age of 18, and HOC has a no smoking policy in all of its programs. If offered a position with HOC, I agree to comply with this law and also agree to refrain from the use of alcohol and other illegal drugs during my entire period of membership. I understand that HOC projects may be highlighted in the media—I will sign the photo release form. Heart of Oregon provides quality tools and equipment. If I break a tool on purpose, I will pay for a replacement. Additional paperwork will need to be completed upon enrollment.

I certify that all of the statements made in this application are true to the best of my knowledge.

Applicant Signature

Signature of Parent or Legal Guardian

Mail completed application to: Heart of Oregon Corps, PO Box 279, Bend, OR 97709, or give to your referring teacher or counselor.